



CITY OF HOMESTEAD DEVELOPMENT SERVICES
100 CIVIC COURT
HOMESTEAD, FL 33030
TEL. 305-224-4500
FAX. 305-224-4539

Checklist for

MULTI-FAMILY APARTMENTS (NEW)

ALL DOCUMENTS MUST BE SENT
ELECTRONICALLY TO

permitsubmittals@cityofhomestead.com

- Site Plan Approval (copy of Ordinance or Resolution or Signed ASPR)**
- Completed Permit Application – Owner’s and Qualifier’s signature Notarized.
- Contractor’s license and insurance information must be current.
- Construction plans signed and sealed by architect or engineer
- Geotechnical report
- Structural calculations
- Current legal survey.
- Energy calculations or heat load calculations.
- \$500.00 Upfront review fee payment
- Notice of Commencement, if applicable for jobs over \$2,500 (Required by the first inspection at job site).

REVIEW PROCESS

1. Miami-Dade County
2. Zoning
3. Electrical, Plumbing, Mechanical
4. Building
5. Structural
6. Building Official

****Note**** All trades pull their own permits after Building Permit is issued.