



CITY OF HOMESTEAD DEVELOPMENT SERVICES  
100 CIVIC CT  
HOMESTEAD, FL 33030  
(305) 224-4500  
FAX. (305) 224-4539

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Checklist for

# AWNINGS, CANOPIES

DEVELOPMENT SERVICES: Monday  
thru Friday 7:30 AM – 4:00 PM

- Completed Permit Application – Owner’s and Contractor’s signature notarized.
- Contractor’s License and Insurance must be current.
- Folio # is required on Permit Application.
- Proof of ownership if applicable.
- Owner/Builder Affidavit if applicable.
- Two (2) sets of construction documents indicating the location, nature and extent of the work proposed.
- Two (2) copies of current legal survey.
- Canvas awnings require a certificate of flame resistance form.
- Association Letter of Approval, if applicable (Courtesy i.e.: Villages, Keys Gate, San Remo, etc.).
- Notice of Commencement, if applicable for jobs over \$2,500 (Required by the first inspection at job site).

## REVIEW PROCESS

1. Zoning
2. Building
3. Structural Engineer
4. Building Official