



CITY OF HOMESTEAD DEVELOPMENT SERVICES
100 CIVIC CT
HOMESTEAD, FL 33030
(305) 224-4500
FAX. (305) 224-4539

Checklist for

ROOFING

DEVELOPMENT SERVICES

ALL DOCUMENTS MUST BE SUBMITTED ELECTRONICALLY TO
permits@cityofhomestead.com

- Completed Permit Application – Owner’s and Contractor’s signature notarized.
- Contractor’s License and Insurance must be current.
- Folio # is required on Permit Application.
- Proof of ownership if applicable.
- Owner/Builder Affidavit if applicable - only shingle roofs
- Miami-Dade County NOA for roofing system.
- Roofing Appendix for commercial or residential as applicable.
- Asbestos survey and Miami-Dade County approval for commercial re-roof permits.
- Notice of Commencement, if applicable for jobs over \$2,500 (Required by the first inspection at job site).

REVIEW PROCESS

1. Roofing section review